

Portsmouth High School Music Department



2022 – 2023

Student & Parent Band Handbook

Mr. Ted Rausch, Director of Bands

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www.portsmouthmusic.org

Portsmouth High School
120 Education Lane
Portsmouth, RI 02871

PHS Music Boosters
PO Box 21
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www.portsmouthmusicboosters.org

Portsmouth High School

Music Department

Patriots Marching Band, Wind Ensemble, & Symphonic Band

2022 – 2023 Student & Parent Band Handbook

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List of Required Materials to Be Submitted by End of Band Camp

- Student Commitment Letter**
- Uniform Order Form**
- Marching Band Uniform Use Agreement**
- Medical Treatment Form**

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- Music Performance Excused Absence Form**
Due to Mr. Rausch two weeks prior to an absence

- Music Instrument/Equipment Loan Form**
Due to Mr. Rausch prior to a student taking a school owned instrument home



Ted Rausch
Band Director

120 Education Lane
Portsmouth, Rhode Island 02871
Tel(401)683-2124 / Fax(401)683-6404

Congratulations and welcome to the **Portsmouth High School Band**. I am very pleased that you will be a part of the rich tradition that goes along with being in the PHS Band. Many exciting things are happening at PHS. I am excited about our future plans of growth and higher standards of performance. With your help, understanding, and cooperation we can make this year's PHS Band even better than last year!!

I urge you to read this handbook in its entirety and to become familiar with its contents. It is necessary to outline a set of rules that apply to ALL band members, regardless of what performing group you are in. It is important that every student follows these rules to ensure a positive learning experience and to maintain excellence in the music program. You will be expected to display high standards of **character, musicianship, commitment, and dedication** towards excellence. This is YOUR band and it is only good as you want it to be!!

My goal is to make this a most rewarding musical experience. I stress the word experience because I try to engage the students in as many different musical performances as available. There are many "outreach" performances that we do, such as performing for our elementary schools and actually engaging the elementary students with the high school students. At any given performance, regardless of parade, festival, or concert, I always stress that what the students do **IS** important. Sometimes students never know the strong influence they possess when performing. It is because of this that we always want to strive for excellence.

A vital part of keeping our goal of excellence is communication. I encourage students and parents to read all communications (upcoming events) and stay on top of things. The best way to do this is to have students talk to their parents about what is going on. All information is posted on our website at www.portsmouthmusic.org. It is important for all family members to have their email registered through our website. Email is one of the most effective ways we use to communicate information to families. We will also use the app called BAND. This is available for download for Android and iPhone. Information on how to sign up is included in this handbook.

You are required to have daily at your seat all necessary instrument accessories (oils, reeds, etc.), music, and pencil. All percussionists must provide their own stick bag, mallets, and concert sticks. There are also required forms that will need to be signed and returned to the music office as school starts. These forms are found at the end of this handbook.

All students will need to sign the "Student Commitment Letter" found at the end of this handbook. This form is important as it reminds all students of their responsibilities and commitments to our music program. All students need to understand the positive impact they have on our school and town.

Again, I look forward to working with you this year. This will be a fun and musical rewarding experience for everyone. By taking band you will become winners in life and a beneficiary of the best life has to offer. Thank you!!

Please feel free to call or email me at any time if you have any questions or comments.

Sincerely,

Ted Rausch
Director of Bands, PHS

Band Communication



1. Performance dates, practices, and announcements will be given to students throughout the year both through verbal and written announcements. These announcements will be available in ample time (2 weeks) and are to be brought home to parents as notification.
2. The 2022-2023 Music Calendar is located on our website at: www.portsmouthmusic.org. All performances, practices, and important dates are found on the calendar. Please download and print. There is also a Performance page that includes all of the performances for all groups throughout the school year.
3. Please look at the calendar throughout the school year. Our dates may change, but also, we want families to know what our schedule is, especially later in the school year. We want families to have as much information and dates as possible so that scheduling can be easier and have no surprises.
4. Communication between the music department and director will be made through several methods. The most important communication tool is the **BAND APP** and **EMAIL**. Please have both the student and parent email registered through our website www.portsmouthmusic.org. We also encourage students and parents to use the **following app**:

BAND – We have been very successful in using the BAND app to disseminate information quicker and more efficiently to you! Documents, calendars, weekly announcements, and up-to-date information will be available now in this one application. The BAND App is completely free to use! You can download the BAND App on our iPhone, Android device, or access it on your computer by going to band.us.



5. During the Marching Band season (Aug-Dec), weekly emails will be sent out with information pertaining to that week's/month activities.

Performance Rules & Regulations

1. All members will ride the bus to and from performances. **NO STUDENT WILL BE ALLOWED TO LEAVE A PERFORMANCE VENUE WITH ANOTHER STUDENT DRIVER.** If a student needs to leave early with a parent, a note must be provided and presented to the director in advance of the performance. Parents are to notify the director before leaving the performance with their child.
2. All members are to conduct themselves in a mature manner while participating in any music department-related function. Remember, you are representing yourself, your family, your school, and your town! *(For further information regarding student conduct and penalties, see the Portsmouth High School Student Handbook.)*
3. **NO SMOKING** is allowed on the bus, at any performance, at any time while on school property or during and music-related events. Any student violating this rule will be referred to the Vice-Principal for disciplinary action. *(For further information regarding student conduct and penalties, see the Portsmouth High School Student Handbook.)*
4. Be on time for all events – practices and performances. Be sure to be seated with instrument ready at the designated meeting time. If leaving by bus, don't be late. Arrive early in order to get yourself organized. There are 7 marching band rehearsals throughout the season (WEDNESDAY NIGHTS 5-8pm). Please be ready to play at 5pm. **DO NOT SHOW UP AT 5PM!!** Remember: **To Be Early Is To Be On Time, To Be On Time Is To Be Late!**
5. During FOOTBALL GAMES all members are to sit in the designated area of the stands when not performing. (NO UNAUTHORIZED PERSONNEL ARE ALLOWED IN THE MARCHING BAND AREA.) Permission to leave the assigned area may only be granted by one of the staff members. Please refer to the "Rules for Football Games" in this handbook.

Football Games



1. Everyone will be seated by sections in the stands. You must sit in your own section.
2. There is no “walking around” during the game. Band members may **not go** to the refreshment stand. **Please eat before the game. Only water and designated snacks, provided by the Music Boosters will be allowed.** This is strictly enforced!
3. Other students (including boyfriends, girlfriends) are not allowed to sit in the reserved band section. They are not to be “mixed-in” with the group.
4. While at football games behavior should be exemplary. This means using good judgment in representing our school and community.
5. No playing except in an organized fashion as lead by the director or drum majors. No one outside the band is allowed to play your instrument, including percussion instruments. No “trading” instruments with other band members during football game.
6. **No profanity or obscene gestures.** Many parents and community members are in attendance. There are always people listening and will take offense to students who are not using appropriate language. **PLEASE BE RESPECTFUL!**
7. The uniform should be properly worn in its entirety. No other distracting articles of clothing will be allowed to be worn unless approved by the director in cold weather (we do want you to be warm). Band members should wear the Red Knit hats during cold weather while in the stands.
8. Directions given by drum majors or director are to be strictly followed.
9. If we stand, the whole band stands. If we sit, the whole band sits.
10. The director will determine when the band shall play. Pay attention and be ready to play at all times. There are times when we will NOT PLAY:
 - When someone is injured
 - When the ball is in play in front of us where the band may interfere
 - If there is an opposing band that is playing
11. Every consideration will be given to see that all students receive restroom privileges. You must ask permission before going to the restroom.
12. After game, the band forms on track to march back to school. No students are to walk back on their own!

Equipment Usage



1. A student using a SCHOOL-OWNED INSTRUMENT/ EQUIPMENT is responsible for that instrument / equipment, including keeping it clean and in good playing condition at all times. Students and their parents must sign out school-owned instrument/equipment with the director in order to take that instrument home to practice. If damaged while in a student's possession, the assigned student will be responsible to pay for any damage done to said instrument / equipment. The INSTRUMENT/EQUIPMENT LOAN FORM is included with this handbook.
2. **PERCUSSION EQUIPMENT** will be stored in a designated area in band room/storage room when not in use and will be transported to and from performances in proper cases. It is the percussionists' responsibility to check their equipment before rehearsals and performances. If any problems are found, they must immediately be reported to the Percussion Instructor and/or Band Director. Percussion students are responsible for keeping the equipment in playable condition. If percussion equipment is negligently damaged or lost while in a student's possession, the assigned student will be responsible to pay for the damage.
3. Students are responsible for their own PERSONAL INSTRUMENT / EQUIPMENT and are expected to keep their instrument/equipment in good playing condition at all times. All students are responsible for making arrangements to repair their own equipment. Portsmouth is fortunate to work with Robert's Music. It is highly recommended that students use Robert's Music for any repair work or to purchase ANY supplies, reeds, valve oil, etc. They deliver to the school!

Here are some general guidelines/steps to do if you feel your instrument is not working correctly:

1. Bring the instrument to Mr. Rausch first. Often times, instruments will require a simple fix.
2. If the instrument is determined to be in need of repair, parents/student should contact Robert's music to make arrangements for a repair. **ROBERT'S MUSIC WILL COME TO THE SCHOOL AND PICK UP THE INSTRUMENT AND DROP OFF ONCE REPAIRS ARE DONE!** Payment arrangements for repairs should be done by calling Robert's Music and making arrangements through them.
3. You may also use the services of Symphony Music Shop (N. Dartmouth). You will need to drop off instrument at their store.

Robert's Music
687 Quaker Lane
West Warwick, Rhode Island 02893
(401)823-5459
Email: info@robertsmusicri.com

Symphony Music Shop
94 State Rd (Rt. 6)
N. Dartmouth, MA 02747
(508)996-3301
Email: yshop@symphonymusicshop.com

4. **DO NOT TRY TO FIX** or allow a friend or family member to try and fix an instrument that is not working properly!
5. When not in use during the school day, all instruments/equipment are to be stored in the STORAGE ROOM on designated shelves.
6. Do not leave instruments on a chair or the floor while doing other things as well as on the bleachers during a football game. Always put your instruments in case when not in use and make sure that clasps are fastened securely.
7. **ALL STUDENTS ARE RESPONSIBLE FOR RETURNING THEIR INSTRUMENTS TO THE STORAGE ROOM AFTER UNLOADING FROM THE TRAILER. DO NOT EXPECT THAT A PARENT OR ANOTHER STUDENT IS GOING TO RETURN YOUR INSTRUMENT TO THE STORAGE ROOM!!**

Attendance Policy



The success of the PHS Band program (Concert & Symphonic Band AND Marching Band) relies on the commitment and work effort of EVERY member of the band. Our goal is to work together and to prepare for the best possible performance within our reach. This is something that can only be achieved by the desire and dedication of each member. Having an exact count of student participants for events that require a bus is extremely important. Knowing what the attendance is going to be before an event sometimes makes the difference between using three or 4 buses. It is therefore necessary to have a strict attendance policy for all performances. This includes parades, football games, and especially concerts. PHS Band is a team. Missing parts of the team damages the group severely, no matter what section you are part of.

1. Every band member must make an effort to attend all rehearsals and performances. Students need to communicate with the band director on any conflicts with rehearsals, especially in regards to sports practices or games.
2. **Students must submit a Music Performance Excused Absence Form to me, no later than TWO WEEKS prior to the performance.** A student who submits a Missed Performance form on time will be required to submit a written make-up that will be due within one week of the missed performance. If a student misses more than one performance, but still hands in an Excused Absence Form on time, the make-up assignments will be performance based.

An **UNEXCUSED ABSENCE** occurs when a student does not submit a form and does not show up to a performance. This absence is reflected in the student's grade.

Students who do not make up an Excused OR Unexcused absence will receive a zero for that performance, which will lower that students' grade substantially. Students who have excessive absences (more than 3) will need to meet with the director.

3. An EXCUSED PERFORMANCE ABSENCE will be accepted under the following conditions:
 - COMPLETED EXCUSED ABSENCE FORM for Emergency/Unavoidable situations only, signed by a parent or guardian at least two weeks prior to the absence (The EXCUSED ABSENCE FORM is located in this handbook)
 - Student illness with parental notification to the director.
 - Death in the family with parental notification to the director.
 - Family Emergency with parental notification to the director.
 - **IMPORTANT:** Student jobs and Social Events are NOT an acceptable excuse and Verbal Notification is NOT an acceptable form of absence notification.
4. **Participation in Outside Activities/Sports/Clubs:** Students may participate in other activities such as sports, drama, etc. Most conflicts are avoided by the simple concept of COMMUNICATION and COOPERATION with band director, club advisors, and coaches. Remember: the more activities you take on, the more things that you will have to balance. I do not want students to miss any GAMES for a music rehearsal, nor do I want a student to miss a performance for a sports practice. In the event that a game and a performance are on the same day and time, the student should communicate the conflict to **BOTH** the coach/advisor and the band director so that an equitable solution can be achieved.

Proper Uniform Dress



MARCHING BAND UNIFORM REQUIREMENTS

- Marching Band students are required to be responsible for their uniform and its condition. Any damage/misuse will result in a charge for repair or replacement. Each uniform carries a \$475.00 replacement fee.
- Full Marching Band Uniform consists of the following:
 - Marching Band T-Shirt (to be worn under parade coat)
 - Parade Coat
 - Bibber Pants
 - Shako (marching hat) & Plume

THE FOLLOWING ITEMS ARE TO BE PURCHASED THROUGH THE MUSIC BOOSTERS. PLEASE COMPLETE THE ORDER FORM INCLUDED IN THIS HANDBOOK

1. Black Drill Master Shoes (\$35.00)
2. Red Knit Hat (\$10.00)
3. White Gloves (\$5.00)

- Students are fitted during Band Camp.
 - Uniforms are stored in the Band Suite.
 - A signed Uniform Use Agreement (included in the back of this packet) and a \$75.00 uniform use fee are required, and due by the last day of Band Camp.
 - All hair, male and female, is to be pulled back and tucked inside the shako (hat).
 - Any clothing worn under the uniform needs to be tucked and not seen below uniform pants or sleeves of coat.
 - Pants need to be snapped, so they are not dragging on the ground. Parade Coat sleeves are to be snapped to rest just below the wrist.
1. The appropriate performance dress, as specified above, is one of many responsibilities of a student member of the ensemble. If a student arrives to a performance with inappropriate performance dress, as deemed by the Marching Band Director or one of the marching band instructional staff, the student will be sent home to change before being allowed to perform.
 2. **AT NO TIME ARE THE PIECES OF THE UNIFORM TO BE ON THE FLOOR OR GROUND, EVEN WHEN SITTING IN THE UNIFORM.**
 3. All uniforms are to be handed out before each performance and turned in after, before leaving for home. Students are responsible for ALL parts of their uniform while they are using them. Do not leave jackets, shako's, or any other uniform part unattended!
 4. **Black** socks MUST be worn with uniform at all times. **NO ANKLE SOCKS!** Socks should cover the lower leg so that no skin is showing.
 5. **DANCE TEAM & COLOR GUARD** members will receive uniform information and requirements from the instructors, Mercedes and Lisa

Your parents, the school department, and the Music Boosters went through years of hard work to purchase these uniforms. Treat them with respect that they deserve! When you are wearing any school uniform, you are representing the town of Portsmouth, Portsmouth High School, the Portsmouth Patriots Marching Band, your parents, and yourself! Wear the PHS Patriots uniform with PRIDE!

Proper Uniform Dress



CONCERT & SYMPHONIC BAND UNIFORM REQUIREMENTS

- There are three main concerts that the Concert & Symphonic Band perform at, with additional performances as they are scheduled. These performances consist of:
 - Winter Concert (December)
 - Scholarship Concert (March)
 - Spring Concert (May)

Please check Band Calendar for exact dates
- Students are required to purchase their concert attire through the Uniform Coordinator (please see uniform order form in the handbook).

THE FOLLOWING ITEMS ARE TO BE PURCHASED THROUGH THE MUSIC BOOSTERS. PLEASE COMPLETE THE ORDER FORM INCLUDED IN THIS HANDBOOK

BOYS:

1. Black Pants (\$22.00)
2. Black dress shirt (\$20.00)
3. Black vest (\$22.00)
4. Red satin tie (\$19.00)
5. Black shoes and socks (dress shoes of choice, or marching shoes)

GIRLS:

1. Black Dress (\$60.00)

- Concert shoes for both men and women must be black. Students can wear their marching shoes, or their own choice of dress shoes. Dress shoes DO NOT have to be purchased through the Music Boosters, however, students should NOT be wearing black sneakers to performances.
- BLACK SOCKS are required for all boys performing on stage!
- The concert uniforms are for the students to keep and bring home. Unlike marching band, the concert uniforms are to be taken home. Students are responsible for their entire concert uniform for the season.
- As long as the uniform fits, students do not need to purchase a new concert uniform each year.

When you are wearing any school uniform, you are representing the town of Portsmouth, Portsmouth High School, the Portsmouth Patriots Concert & Symphonic Band, your parents, and yourself! Wear the PHS Patriots uniform with PRIDE!



Parents,

In an effort to ensure that all Band students are prepared for our first performance, I have listed the additional uniform pieces that will need to be ordered.

Student's name: _____

Marching Band Attire:

Drillmaster Marching Shoes – range in sizes (women 5 – 12.5) (men 3 – 11, 11 – 16 come in regular and wide widths).

Shoe size: Men's or Women's _____ \$35.00
Indicate shoe size

White cotton marching gloves _____ \$5.00
Check if ordering

Red knit hat _____ \$10.00
Check if ordering

Concert Attire:

Women's: Dress size: 0 2 4 6 8 10 12 14 _____ \$60.00

Men's: Shirt size (neck & sleeve length) _____ \$20.00
(Sleeve length is measured from the center of the back, around the elbow, to the wrist.)

Pants size: Waist _____ Inseam _____ \$22.00

Vest: S M L XL 2XL 3XL \$22.00

Satin Tie – Red \$19.00

T-Shirt Size: S M L XL 2XL 3XL

Band Members: Please only circle the size needed. Your t-shirt is included in your Uniform Use fee.)

Please make checks payable to **PHS Music Boosters** or order on line at portsmouthmusicboosters.org

TOTAL: _____

(*Order will not be placed without measurements present, Late fee of \$10 will be incurred if order placed after Aug 24)**

Thank you in advance for your assistance with these orders!!

Due: Wednesday, August 24, 2022

LAST DAY OF BAND CAMP

2022-2023 Marching Band Uniform Use Agreement



**PORTSMOUTH
MUSIC BOOSTERS**

**Due
Wednesday, August 24, 2022
LAST DAY OF BAND CAMP**

Congratulations! You are about to become a proud wearer of a Portsmouth High School Marching Band uniform. Before granting use of the uniform, we want to make you aware of the following uniform guidelines.

The uniform being provided is the property of the PHS Music Boosters and has been acquired for your use by the long-term fundraising efforts of the Boosters and friends of the music program. Please respect these efforts by taking care of your assigned uniform as if it were your own. At the end of the school year the uniform must be in good condition without damage or major alteration. You are responsible for all damage or loss of the uniform.

You agree to pay a uniform use fee of \$75 for the 2022-23 school year. This fee is used to pay for cleaning and up-keep of the uniform, to pay for your band t-shirt (worn under the uniform), and to make a deposit to our perpetual Uniform Replacement Fund. Checks should be made payable to PHS Music Boosters. Marching shoes, black socks and white performance gloves are not provided as parts of the uniform, and may be purchased from the PHS Music Boosters (details provided separately).

This use fee becomes non-refundable once your t-shirt is issued and the first performance of the year occurs. If you withdraw from the marching band after paying the fee and before the conditions above are met, the fee will be refunded in full.

It is our intent that the uniforms will be stored securely in the Music Suite at PHS between performances. Should you need to temporarily sign-out your uniform for any reason, please contact our Uniform Coordinator to make such arrangements. Each uniform should be inspected for stains and neatly hung on its hanger before being returned to our uniform volunteers after each performance. Please bring any cleaning or maintenance needs to our attention as soon as they occur.

The uniform carries a \$475 replacement fee if lost. Any uniform damage beyond normal wear (as determined by our Uniform Coordinator) will be subject to reimbursement of the actual costs of repair.

Please acknowledge your agreement with the above guidelines and conditions by signing below and returning this form with your \$75 check payable to PHS Music Boosters. **The Uniform Use Agreement and Deposit are due by the last day of Band Camp.**

Student name: _____

Acknowledged by:

Student signature: _____ Date: _____

Parent/Guardian signature: _____ Date: _____

**Due: Wednesday, August 24, 2022
LAST DAY OF BAND CAMP**

MEDICAL TREATMENT FORM

PORTSMOUTH HIGH SCHOOL MUSIC DEPARTMENT

120 Education Ln, Portsmouth, RI 02871

1-401-683-2124

Last Name: _____

Student Cell# _____

Please be sure to fill out ALL information on the form, if it does not apply, please write N/A

Student Name _____

Date of Birth _____

M F
Sex

Parent's / Guardian's Name _____

Home Phone _____

Cell Phone (parent/Guardian) _____

Address _____

City, State, Zip _____

1. If a parent is not available in the unlikely case of an emergency, please notify: (please give two names other than parents)

Primary Emergency Contact _____

Secondary Emergency Contact _____

Relationship _____

Phone _____

Relationship _____

Phone _____

2. Physician's Name: _____ Phone: _____

*** PLEASE USE THE REVERSE SIDE OF THIS FORM TO LIST MEDICATIONS ***

3. Does your son/daughter have any **illness** that he/she is being treated for? (Ex. Diabetes, epilepsy, asthma) Yes _____ No _____

If yes, indicate illness: _____

(All information given is confidential)

If asthmatic, does your son/daughter use an inhaler? Yes _____ No _____ If yes, name of inhaler: _____

4. Please indicate if your son or daughter is allergic to the following: (yes or No)

Ibuprofen (Advil) _____ Penicillin _____ Aspirin _____ Other Drugs _____

Bee stings _____ Food Allergy _____

If yes, please describe the type of **reaction**, (Hives, breathing difficulties, swelling, etc)

5. If it is felt that your son/daughter should have the medication listed here, may an official chaperone administer your son/daughter the medicine? (Yes or No)

Cough Syrup _____ Cold/Allergy pill _____ Tylenol _____ Advil _____ Something for upset stomach _____

Dramamine _____ Other (please indicate preference) _____

6. Date of last tetanus shot: _____

7. Please indicate health insurance information:

Plan: _____

(If Blue Cross/Blue Shield, indicate MA or RI)

ID Number _____

Subscriber's Name: _____

8. Suggestions from parents as to limitations or signs of health risks for chaperones to be aware of:

AUTHORIZATION: This Health History is correct insofar as I know and the student therein described has my permission, as legal/guardian, to engage in all prescribed activities, except as noted by me in the space provided above. In the event that I or the individuals listed above for emergency notification cannot be reached in an "emergency," I hereby give my permission to the physician selected by Mr. Rausch to hospitalize, secure proper treatment for and to order injections, anesthesia, or surgery for my son/daughter as named above.

Parent/Guardian Signature: _____ Date: _____

Portsmouth High School Student Medication Identification

Student Name: _____

Student Cell# _____

Please list any medications your son/daughter takes on a regular basis (**Please be sure to send it with them**). Indicate below the name of medication and the specific times of day to be taken:

Medication Name and Dosage	When To Take	Comments

Music Performance Excused Absence Notification Form

Portsmouth High School Music Department

Band is a performing art. Each performing group spends many hours of group rehearsal and each student practices on their own. The performance not only acts as the summative assessment of all of that work and learning, the act of performing is itself an integral part of the learning process in a performing arts class. The unique circumstance of performing in a **concert, parade, or field show** is an activity that is impossible to recreate. Because successful band performances take many weeks to prepare and each member of the ensemble is so very reliant on those around them, performance at concerts is not simply a matter of an individual student's grade, it is a matter of respect to those around you and to the ensemble as a whole. It is upon these principles that our performance policy is based.

Students must submit this missed performance form to me, no later than TWO WEEKS prior to the performance. A student who submits a Missed Performance form on time will be required to submit a written make-up that will be due within one week of the missed performance. If a student misses more than one performance, but still hands in an Excused Absence Form on time, the make-up assignments will be performance based.

An **UNEXCUSED ABSENCE** occurs when a student does not submit a form within two weeks of a performance. Students will be required to do a performance make-up at an assigned time. The student's performance grade will also be lowered ½ grade (A becomes A- . . . A- becomes B+)

Students who do not make up an Excused OR Unexcused absence will receive a zero for that performance, which will lower that students' grade substantially.

WRITTEN MAKE-UP ASSIGNMENT:

1. Please go to our website: www.portsmouthmusic.org. Click on "Missed Performance Page" under the Marching Band heading. You may choose from 3 different writing assignments to submit. Written assignments are due within 1 week of missed performance.

PERFORMANCE MAKE-UP ASSIGNMENT:

1. Student will choose a section of one of their band pieces to play. Students will be graded using a performance rubric scale. STUDENTS MUST CHECK WITH TEACHER TO DESIGNATE A PERFORMANCE TIME.

Student Name: _____ Date Submitted: _____

Performance & Date you will be missing:

_____ Performance Date: _____

Parent Name: _____ Parent Signature: _____

Reason for missing: _____

PHS Music Department Instrument Loan Agreement

School-Owned Instruments

Student's Name: _____ Grade: _____
(Please print)

Teacher will complete this section

Instrument: _____ Make: _____ Serial# _____

Supplied with the following accessories: _____

Date of issuance: _____ Condition: _____

Replacement Cost: _____ Director's Signature: _____

TO PARENT AND STUDENT:

In light of your child's apparent interest and need, a school-owned musical instrument is being assigned temporarily. Both the parent and the child must agree upon the following rules:

1. To be personally responsible for the safekeeping of this instrument and to return it immediately to the school upon the request of the director or principal.
2. To allow no person other than myself to play, handle or use this instrument without specific permission of the director.
3. To maintain it in good playing condition at all times. To repair as deemed necessary by the director.
4. To keep the instrument clean, polished, adjusted, and properly maintained at all times.
5. To pay the current value in the event of loss or total damage. Non-payment will result in grades being withheld. In addition, appropriate legal school action may be taken if necessary.
6. **Students must pay for any damage to the instrument due to misuse or abuse.** Normal "wear & tear" will be school's responsibility
7. To encourage my child to use the instrument to the best of his/her ability for serious study including regular attendance at all organization rehearsals and performances, regular home practice and additional instruction and study will be encouraged.

I understand that the instrument is being assigned to my child according to the provisions of the Portsmouth High School Music Department

Student's Signature _____ Date _____

Parent's Signature _____

TEACHER WILL COMPLETE THIS SECTION

Date Returned: _____ Condition: _____ Teacher Initials: _____



2022-2023 Student Commitment Letter

FUN THROUGH ACHIEVEMENT, PRIDE THROUGH EXCELLENCE

As a member of the band, chorus, color guard, or dance team, you are expected to live up to a code of conduct both in and out of school, on the field, on the parade route, and anywhere you are recognized as part of our organization. With that in mind, **Student Musician's Must:**

1. Appreciate and understand that their behavior is observed and emulated by many who are younger.
2. Accept and understand the seriousness of their responsibility and the privilege of representing their school community.
3. Respect their fellow music peers. Help each other out. Do not trash talk or goof off. Treat others as you would want to be treated.
4. Respect the student leaders. All student leader positions have been identified to help all of the staff members. Student leaders are the first in the chain of command.
5. Keep their uniforms in pristine condition. If any issue occurs with a uniform, inform the parent Uniform Coordinator as soon as you notice it. This applies to concert dress for band and chorus, as well as marching band, dance team, and color guard.
6. Keep ALL school issued instruments in playing condition. Misuse or abuse use of school owned instruments will result in the STUDENT PAYING FOR ALL REPAIRS OF THAT INSTRUMENT.
7. Arrive on time and be ready with all parts of uniform and instrument. If you will be absent for a performance YOU MUST NOTIFY THE DIRECTOR ACCORDING TO THE PERFORMANCE GROUP'S ATTENDANCE POLICY.
8. Attend all after school practices, rehearsals, pull-together rehearsals, concerts, and performances.
9. Adhere to the PHS Mission and Code of Student Conduct set forth in the Portsmouth High School Student Handbook. Any violation will not be tolerated and will be reported to the director and the appropriate Assistant Principal.

***Students must make the commitment to refrain from the use of alcohol, drugs, steroids, and illicit substances as mandated by state law and/or Portsmouth School Committee. Students are considered in violation of this policy if they use or are in the presence of, possess, consume (including being under the influence of and/or distribute). No student will consume any illicit substance or any prescription medication not prescribed to them by medical personnel.*

Students have the right to attend school in an environment free of alcohol, tobacco, vaping devices, and drugs. The consequences for violation of the School's Drug and Alcohol policy will result in disciplinary action. Where violations of the law are involved, law enforcement agencies will be notified. This pertains to any event held on school grounds as well as any trip/performance held outside of school property. The same rules apply to any day/overnight trips that the music department may take.

If a student is in violation of the Drug & Alcohol code of conduct, including usage of/or possession of vaping devices, while participating in a music event/performance/trip. The student will be removed from the performing group for the rest of the year.

Band Member – Signature

Date

By signing this letter, the student and parent acknowledges ALL of the understanding as noted above as well as the contents of this handbook

Band Member – Printed Name

Due to Mr. Rausch by
WEDNESDAY, August 24, 2022

Parent Signature